## 2025 ASAHPERD Fall Conference Exhibits Overview

**Check-In & Set Up:** Sunday, November 16, 8:30 - 12:00, a.m. Wynfrey Hotel,  $2^{nd}$  floor, top of escalator **Show Hours:** Please occupy your booth during the following times.

Sunday, November 16 - 12:30 p.m. - 4:00 p.m.Monday, November 17 - 8:00 a.m. - 3:30 p.m.Tuesday, November 18 - 8:00 a.m. - 12:00 p.m.

How to Apply: Complete the application/contract form on the website <a href="https://asahperd.memberclicks.net/fc-vendors-25">https://asahperd.memberclicks.net/fc-vendors-25</a> or contact Donna Dunaway (<a href="mailto:dldunawa@samford.edu">dldunawa@samford.edu</a>). Your application and appropriate rental must be received no later than November 1, 2025 in order for your company/institution to be listed in the conference program. Applications will be accepted through November 8, pending space availability.

Rental Fees:Commercial Exhibit Space\*\$450.00Educational Exhibit Space\*\*\$300.00Non-Profit Exhibit Space\*\*\*\$350.00

- \* Commercial Exhibitor classification must be used by any exhibitor selling or promoting a product in the exhibit booth.
- \*\* Educational Exhibitor classification is reserved for Alabama colleges and universities promoting educational programs. <u>Professionals staffing educational booths must be members of the ASAHPERD and register for the conference.</u>
- \*\*\* Non-Profit Exhibitor only for entities with IRS non-profit status; must provide ID#

**Standard Booth Furnishings:** The rental price includes an 8' x 8' booth, a 6-foot skirted table, two chairs, a wastebasket, and an identification sign. Up to four complimentary badges will be provided for staff (*commercial and non-profit only*). For additional equipment and service options, contract with the decorating company. The name and address of the decorating company is *Veal Convention Services*, 3016 8th Avenue North, Birmingham, AL 35203. Contact Matt Veal, 205-328-1010.

**Dismantling of Exhibits:** We ask exhibitors to refrain from early take down. Some attend only for the Tuesday programs and appreciate having the benefit of visiting all of the exhibits.